

## Email troubleshooting: increase timeout for Microsoft Outlook Express

1. Open Microsoft Outlook Express, click on Tools – Accounts.



2. Click on the Mail tab.

Internet Accounts	? 🔀
All Mail News Directory Service	<u>A</u> dd ►
Account Type Connection	<u>R</u> emove
Repop.gmail.com mail (default) Any Available	Properties Set as Default
	<u>I</u> mport Export
	Close

3. Left-click on your email account name once, and click on Properties.

Internet Accounts	? 🛛
All Mail News Directory Service	Add ►
Account Type Connection	<u>R</u> emove
mail (default) Any Available	Properties
	Set as <u>D</u> efault
	Import
	Export
	Set Order
	Close

4. Click on the Advanced tab.

🖀 pop.gmail.com Properties 🛛 🔹 💽 🔀
General Servers Connection Security Advanced
Server Port Numbers
Outgoing mail (SMTP): 465 Use Defaults
This server requires a secure connection (SSL)
Incoming mail (POP3): 995
This server requires a secure connection (SSL)
Server Timeouts
Short Long 5 minutes
Sending
Break apart messages larger than 60 🔅 KB
Delivery
Leave a copy of messages on server
Remove from server after 5 😂 day(s)
Remove from server when deleted from 'Deleted Items'
OK Cancel Apply

5. Adjust Server Timeouts to 5 minutes

a pop.gmail.com Properties
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Server Timeouts Short DLong 5 minutes Sending
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OK Cancel Apply

6. Click **Apply**, then **OK**.