

Spam filtering setup: Outlook Express

1. Open up Outlook Express, go to Tools - Message Rules - Mail



2. Tick the box beside Where the subject line contains specific words

New Mail Rule	? ×
Select your Conditions and Actions first, then specify the values in the Description. 1. Select the <u>C</u> onditions for your rule:	
 Where the From line contains people ✓ Where the Subject line contains specific words Where the message body contains specific words Where the To line contains people 	
2. Select the <u>A</u> ctions for your rule:	
Move it to the specified folder Copy it to the specified folder Delete it	
Forward it to people	~
3. Rule <u>D</u> escription (click on an underlined value to edit it):	
Apply this rule after the message arrives Where the Subject line <u>contains specific words</u>	
4. <u>N</u> ame of the rule:	
New Mail Rule #1	
ОК Са	ncel

3. Choose the appropriate action, for example "Do not download it from the server".

New Mail Rule	? 🗙
Select your Conditions and Actions first, then specify the values in the Description.	
1. Select the <u>C</u> onditions for your rule:	
Where the From line contains people	^
Where the Subject line contains specific words	
Where the message body contains specific words	
□ Where the To line contains people	~
2. Select the <u>A</u> ctions for your rule:	
Reply with message	~
Stop processing more rules	
☑ Do not Download it from the server	
Delete it from server	~
3. Rule Description (click on an underlined value to edit it):	
Apply this rule after the message arrives	
Where the Subject line <u>contains specific words</u>	
4. Name of the rule:	
New Mail Bule #1	
OK Can	cel

4. In "Rule Description" click the underlined value "contains specific words"

New Mail Rule	?×
Select your Conditions and Actions first, then specify the values in the Description.	
1. Select the <u>C</u> onditions for your rule:	
Where the From line contains people	~
Where the Subject line contains specific words	
Where the message body contains specific words	
2. Select the Actions for your rule:	
Reply with message	<u>^</u>
Stop processing more rules Image: Do not Download it from the server Image: Download it from the server	
Delete it from server	~
3. Rule <u>D</u> escription (click on an underlined value to edit it):	
Apply this rule after the m essage arrives Where the Subject line <mark>contains specific words</mark> Do not Download it from the server	
4. <u>N</u> ame of the rule:	
New Mail Rule #1	
OK Car	ncel

5. Type in the keyword you want to put in e.g. Viagra, then click Add.

Type Specific Words	
<u>Type specific words or a phrase, and click Add.</u> Viagra	Add
Where the Subject line contains	<u>R</u> emove
OK	Cancel

6. Repeat as required to add more keywords.



7. Click OK when done.

Type Specific Words	X
Type specific words or a phrase, and click Add.	
	Add
Words:	
Where the Subject line contains	<u>R</u> emove
Viagra' or 'Get nominated for a degree'	Options
ОК	Cancel

8. In Name of the rule, give it an appropriate name e.g. "Junk E-mail".

Click OK when done.

New Mail Rule	? 🗙
Select your Conditions and Actions first, then specify the values in the Description	1.
Vhere the From line contains people Where the Subject line contains specific words Where the message body contains specific words Where the To line contains people	~
2. Select the <u>A</u> ctions for your rule:	
 Reply with message Stop processing more rules Do not Download it from the server Delete it from server 	~
3. Rule <u>D</u> escription (click on an underlined value to edit it):	
Apply this rule after the message arrives Where the Subject line <u>contains 'Viagra' or 'Get nominated for a degree'</u> Do not Download it from the server	
- 4. <u>N</u> ame of the rule:	
Junk E-mail	
	Cancel